

# REGISTRATION

(PLEASE PRINT)

## Charter Internal Medicine, LLC

10700 Charter Dr., Suite 200

Columbia, MD 21044

Telephone: (410) 910-2300

Fax: (410) 740-9134

Date \_\_\_\_\_ Home Phone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_

### PATIENT INFORMATION

Name \_\_\_\_\_ SS/HIC/Patient ID # \_\_\_\_\_  
Last Name First Name Middle Initial  
Address \_\_\_\_\_ E-mail \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Sex  M  F Age \_\_\_\_\_ Birthdate \_\_\_\_\_  Married  Widowed  Single  Minor  
 Separated  Divorced  Partnered for \_\_\_\_\_ years  
Patient Employer/School \_\_\_\_\_ Occupation \_\_\_\_\_  
Employer/School Address \_\_\_\_\_ Employer/School Phone (\_\_\_\_\_) \_\_\_\_\_  
Whom may we thank for referring you? \_\_\_\_\_  
In case of emergency who should be notified? \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

### PRIMARY INSURANCE

Person Responsible for Account \_\_\_\_\_  
Last Name First Name Middle Initial  
Relation to Patient \_\_\_\_\_ Birthdate \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Address (If different from patient's) \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Person Responsible Employed by \_\_\_\_\_ Occupation \_\_\_\_\_  
Business Address \_\_\_\_\_ Business Phone (\_\_\_\_\_) \_\_\_\_\_  
Insurance Company \_\_\_\_\_  
Contract # \_\_\_\_\_ Group # \_\_\_\_\_ Subscriber # \_\_\_\_\_  
Names of other dependents covered under this plan \_\_\_\_\_

### ADDITIONAL INSURANCE

Is patient covered by additional insurance?  Yes  No  
Subscriber Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Relation to Patient \_\_\_\_\_  
Address (If different from patient's) \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Subscriber Employed by \_\_\_\_\_ Business Phone (\_\_\_\_\_) \_\_\_\_\_  
Insurance Company \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Contract # \_\_\_\_\_ Group # \_\_\_\_\_ Subscriber # \_\_\_\_\_  
Names of other dependents covered under this plan \_\_\_\_\_

### ASSIGNMENT AND RELEASE

I certify that I, and/or my dependent(s), have insurance coverage with \_\_\_\_\_ and assign directly to  
Name of Insurance Company(ies)  
Dr. \_\_\_\_\_ all insurance benefits, if any, otherwise payable to me for services rendered. I understand  
that I am financially responsible for all charges whether or not paid by insurance. I authorize the use of my signature on all insurance submissions.  
The above-named doctor may use my health care information and may disclose such information to the above-named Insurance Company(ies) and  
their agents for the purpose of obtaining payment for services and determining insurance benefits or the benefits payable for related services. This  
consent will end when my current treatment plan is completed or one year from the date signed below.

\_\_\_\_\_  
Signature of Patient, Parent, Guardian or Personal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print name of Patient, Parent, Guardian or Personal Representative

\_\_\_\_\_  
Relationship to Patient





*Charter Internal Medicine, LLC  
10700 Charter Drive Suite 200  
Columbia, MD 21044*

**Statement of Financial Responsibility**

In consideration of the services rendered by Charter Internal Medicine, LLC the undersigned acknowledges that he/she is responsible for payment for all services and agrees to pay any and all balances due not covered by his/her insurance.

It is your responsibility to verify that we have the correct health insurance information. We will not be responsible for any balance if your insurance information is not accurate.

Some blood or other tests recommended/performed by your medical provider may not be covered by your insurance carrier. It is your responsibility to pay any amounts due for non-covered services deemed your responsibility by your insurance carrier.

Outstanding balances are due within 30 days unless other arrangements have been made with the billing manager.

We reserve the right to discharge you from our practice for non-payment of any balance that has been deemed your responsibility.

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Responsible Party Signature

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Print Name

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Date

**Notice of Privacy Practices Acknowledgement Form**

I acknowledge that I have received the Notice of Privacy Practices for Charter Internal Medicine, LLC.

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Patient or Personal Representative Signature

Date

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Please Print Name Here

If a personal representative's signature appears above, please describe Personal Representative's relationship to the patient.